



## **CITY COUNCIL COMMUNICATION**

March 13, 2018

**SUBJECT:** Renewal of Annual Contract for Mowing Maintenance  
**SUBMITTED BY:** Ray McDonald, Director of Parks and Community Services  
**REFERENCE NO:** Bid No. 003-15

---

### **ACTION REQUESTED:**

Consider renewal of Bid No. 003-15 to Smith Lawn and Tree for the annual contract for mowing maintenance.

### **ALTERNATIVES:**

- Table the request
- Deny the request

### **SUMMARY OF SUBJECT:**

Staff is requesting that the City Council renew the third of three (3) one-year renewal options for mowing maintenance to Smith Lawn and Tree.

### **FINANCIAL CONSIDERATIONS:**

Revenue Sources:	General Fund, EDC Fund
Expenditure Accounts:	101-7052-550-3311 (\$191,000) 210-7052-550-3311 (\$ 90,000)
Budgeted Fiscal Year(s):	FY2018
Budgeted Expenditure:	\$281,000
Estimated Expenditure:	\$227,000
Over/ <b><u>Under</u></b> Projection By:	\$54,000
Other Comments:	

**SUPPORTING DOCUMENTS:**

- Renewal Letter: Smith Lawn and Tree

**APPROVED BY:**

\_\_\_\_\_ **LG** \_\_\_\_\_

City Manager's Office

\_\_\_\_\_ **KS** \_\_\_\_\_

City Secretary's Office